

2020–2016

Currently – Project Manager – Center for Near East Policy Research

Managing a range of research and reform projects in UNRWA's education program.

Including: generating events, creating partnerships with multi-sectoral interfaces – Knesset Israel, municipal authorities, and opinion leaders.

Budo For Peace + Maagal Giborim –Kids kicking Cancer Israel – Project Manager and P.A. to Chairman

Personal coordination and management of teams nationwide, initiation of partnerships and representation among decision makers, budget management, personal management of the Chairman of the NGO.

The Ministry of Regional Cooperation –Head of bureau & Project Manager

Promoting and implementing the decisions of managers and policy makers.

World Zionist Organization – Project Manager – Education Dep

Initiating partnerships and content in a variety of projects.

Producing and in charge of logistics of departments events. Conducting work with the public relations. In charge of coordinating the timetable and life cycle of the projects.

Public Knowledge Workshop (NGO) – Assistant to the CEO

Managing relationships with external partners and entities.

Bristol – Myers Squibb – Project Manager 2015 – 2016

Led the company's contracts and partnerships with hospitals and private clinics.

Managed events, coordinated with suppliers, managed content and general administration. Key strength: effectively communicating project goals and tracking project benchmarks throughout the project life cycle.

Habima National Theater – Business Customers Marketing Associate 2012 – 2014

Led marketing efforts to community centers across Israel.

Managed relationships with strategic clients.

Managed sales manager schedule.

Israeli Film Fund – Personal Assistant to the CEO and Office Manager 2006 – 2011

Liaised with production companies , theaters , cinemas , festivals , the Office of Foreign Affairs and Ministry of Culture , hotels , rental companies , and cellular providers . Managed the CEO's schedule and provided ongoing support.

Planned and coordinated events and board meetings.

Responsible for producing special funds for public management, student festivals.

IDF –Ministry of Defense 1997 – 1999

Tech Skills– M S Office, S A P, SharePoint, Proficient in WordPress

EDUCATION

PUBLIC DIPLOMACY WORKSHOP – BAR-ILAN UNI. 2017–2018

M.A. PUBLIC POLICY, TEL AVIV UNIVERSITY, 2015

B.A, COMMUNICATION, THE OPEN UNIVERSITY OF ISRAEL, 2009

LANGUAGES

Hebrew - Native

English -Native

Volunteer Experience

2020 **Am Israel Hai** -Mentor- escorting nonprofits, building strategic plan

2019-To date **Peoplehood Coalition- Reut group**-Member

2019-To date **Gvahim** - Mentor for Olim in the Israeli workspace

2019-To Date **IMUNA - Model UN Israel**-Member in Audit Committee

2017-2018 -**Movilot-Advisor** Leadership Program for Academic Ultra-orthodox Women

2016-To date **AJC ACCESS**-American Jewish Committee- Member of the AJC Women's Parliament

I am a project leader who is interested in the intersection of technology, public policy, and entrepreneurship. I have previously worked for Habima National Theatre, IDF Disabled Veterans Organization, The Israeli Film Fund and WZO. Experienced in management, production, content initiation and cooperation in the social Business sector Experienced in cooperation with international organizations, government and NGOs, professional ability in promoting systems, development, and representation, while ensuring that the project interfaces are managed in a controlled and proper manner.